Department of Energy

Citi Account Manager Introduction/ Pump Prompting Discussion





Agenda

- 1. Introduction
- 2. Discussion Pump Prompting
- 3. Options to Move in that Direction



Existing Set-up

- Using MasterCard (Non-Fleet) Product
- Three Hierarchy Levels
 - Level 1 One (00004)
 - Level 2 Three Separate Level Twos (Regions)
 - Level 3 Fifteen Billing Accounts
- Existing Accounts
 - 1067 Open
 - 469 Active
 - 8,237 Total Transactions (CYTD)



Pump Prompting



Options to Meet This Need

- Convert to a Citi (True Fleet) MasterCard Product
 - Create New Billing Accounts
 - Create New Cardholder (CH) Accounts
 - Can Maintain Same Database
 - Keep Same L1 Hierarchy
 - Suggest Creating New L2 Hierarchies to Help Differentiate Between Cards
 - APCs Would Maintain CitiManager (CM) Access Via Existing User IDs
 - Would Receive New User ID for New Hierarchy & Can Merge IDs
 - CHs Would Need to Perform Self-Registration in CM Upon Receipt of New Card
 - Advocate a Smaller 'Pilot' Group Convert First



Options to Meet This Need (Continued)

- Convert to a WEX (True Fleet) Product
 - Re-instate original accounts in WEX system; and/or create new accounts as needed
 - Update card, driver, vehicle records with current information
 - Review billing/reporting points are they the same, or changed?
 - Cut new cards and ship to distribution points
 - Update/enable online users, and assign accounts/user roles as needed
 - Provide system and program training (refresher for some, new for others)



Differences Between Citi & WEX

- Open Network (Citi MC) Versus Closed Network (WEX)
 - Acceptance
 - Citi MC: Very Broad
 - WEX: 180K Locations Plus Additional 500K Maintenance Sites With WEXPay; Only Acceptance at Vehicle Related Merchants (Fuel, Parts, Maintenance, Roadside)
 - Reporting
 - Citi MC: Approximately 75% Level 3 Detail
 - WEX: 99.8% Level 3 Detail
 - Controls
 - Citi MC: Based on MCC (Dependent Upon Merchants Being Correctly Categorized)
 - WEX: Use Product Type Controls, Geared Towards Fleet Policy Support



Differences Between Citi & WEX (Continued)

- Open Network (Citi MC) Versus Closed Network (WEX)
 - Tax Exemption
 - Citi MC: Less Robust; Separate Line Item Credit After The Transaction. Many Instances Where no Net Billing Occurs, Must Apply for Refund Based on State Requirements
 - WEX: State/Local Taxes Are Netted Out of The Transaction at The Time of Posting, Based on Applicable Tax Laws. Can be up to 20 Cents/Gal



Next Steps

- DOE's Intent Going Forward?
 - Make No Changes
 - Convert To Citi Fleet Card
 - Convert Back To WEX Fleet Solution



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